EightCAP, Inc.

ANNUAL REPORT
2021-2022

MAKING A DIFFERENCE IN OUR COMMUNITY

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Orleans, MI 48865-8603

Tel: (616) 754-9315
Web: www.8cap.org
EightCAP is governed by a 15-member board comprised of individuals from the low-income, public, and private sectors from Gratiot, Ionia, Isabella, and Montcalm counties. These individuals volunteer their time to lead the organization by establishing its mission and overseeing the programmatic, financial, and governance activities that EightCAP engages in.

**Gratiot County**
Gary Tegge, Consumer Sector (Chair)
Dr. Peggy Thelen, Private Sector
Jennifer Cook, Public Sector

**Ionia County**
Glenna Scofield, Consumer Sector
Ken Baker, Private Sector
Georgia Sharp, Public Sector

**Isabella County**
Steve Rivers, Consumer Sector
Kim Onstott, Private Sector
James Moreno, Public Sector (Treasurer)

**Montcalm County**
Renae Caudill, Consumer Sector (Secretary)
Dave Seppala, Private Sector
Jeremy Miller, Public Sector

**At-Large**
Mindy Train, Consumer Sector (Head Start Policy Council)
Doug McFadden, Private Sector (Vice-Chair)
Michele Ringle, Public Sector
Who We Are

Our Vision
The despair of poverty is replaced with the hope and comfort of opportunity for children, adults, and seniors in our community.

Our Mission
EightCAP, Inc. improves our community by collaborating with private, government, and community organizations to deliver programs that alleviate the causes of poverty and its effects allowing individuals to become self-sufficient.

Our Values
Responsibility | Ethics/Integrity | Transparency/Accountability | Community Development | Collaboration | Continuous Improvement | Innovation & Adaptability | Professional Growth | Diversity, Inclusion & Awareness
President’s Introduction

Dear Friends:

The 2021-2022 year was spent adapting to our changing communities that were still suffering from the effects of the Pandemic. During this time, the Agency adopted new service delivery models, used technology to increase access points for services, and increased funding to provide continuous services that allowed children to keep learning and families to stay out of crisis. Through these difficult times, EightCAP, like the entire Community Action network, demonstrated its ability to be the trusted partner who can respond to and assist our most vulnerable neighbors. However, this work was not done alone. Developing partnerships for a collective impact is part of EightCAP’s rich 56-year history. Collaboratively working with more than 400 partners, critical services were delivered to over 3,000 individuals that would bring stability and hope in these uncertain times.

This annual report brings forward that impact within the Gratiot, Ionia, Isabella, and Montcalm communities. However, it is more than just data. The numbers, stories, and financial investments highlight how every interaction becomes a chance to serve and make the world a better place.

I want to thank our dedicated and resilient staff for their service and for continuing to show up when they were needed most. I also want to thank our Board of Directors who provided strong leadership and support during these tumultuous times. As our communities continue to face uncertainty, one thing I am certain of is that Community Action will be ready to make a difference in our community.

Regards,

Lori Johnson

Lori Johnson, President

“Never miss a chance to make the world a better place, and recognize that every day brings a new chance, a chance to connect with others, a chance to grow, a chance to learn, a chance to teach, a chance to make a difference, a chance to change at least one person’s world, and a chance to serve!”

—Sargent Shriver
# Financial Highlights

<table>
<thead>
<tr>
<th>Budget Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodities (Value of commodities distributed)</td>
<td>$134,836</td>
</tr>
<tr>
<td>Commodities (Value of commodities distributed) - Build Back Better – CARES (COVID-19)</td>
<td>17,988</td>
</tr>
<tr>
<td>Community Services Block Grant</td>
<td>721,261</td>
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<tr>
<td>Community Services Block Grant - CARES (COVID-19)</td>
<td>511,927</td>
</tr>
<tr>
<td>Community Services Emergency Fund</td>
<td>1,262</td>
</tr>
<tr>
<td>Court Appointed Special Advocate</td>
<td>179,327</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>3,117,237</td>
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<tr>
<td>Early Head Start - CRRSA (COVID-19)</td>
<td>10,000</td>
</tr>
<tr>
<td>Early Head Start - American Rescue Plan (ARP) (COVID-19)</td>
<td>58,438</td>
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<tr>
<td>Emergency Food and Shelter National Board Program</td>
<td>1</td>
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<tr>
<td>Emergency Shelter Program (Salvation Army)</td>
<td>144,949</td>
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<tr>
<td>Family Re-Housing Program (HUD)</td>
<td>261,415</td>
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<tr>
<td>Foster Grandparents - Corporation for National Service</td>
<td>200,630</td>
</tr>
<tr>
<td>Foster Grandparents - Michigan Aging &amp; Adult Services Agency</td>
<td>150,535</td>
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<tr>
<td>Greenville Optimist Camp for People with Disabilities</td>
<td>47,909</td>
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<tr>
<td>Head Start</td>
<td>7,083,509</td>
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<tr>
<td>Head Start - CRRSA (COVID-19)</td>
<td>113,866</td>
</tr>
<tr>
<td>Head Start - American Rescue Plan (ARP) (COVID-19)</td>
<td>298,948</td>
</tr>
<tr>
<td>Head Start - Child Care Food Program</td>
<td>371,073</td>
</tr>
<tr>
<td>Head Start - Great Start Readiness</td>
<td>134,416</td>
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<tr>
<td>HUD Continuum of Care (CofC)</td>
<td>159,714</td>
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<tr>
<td>Isabella County Ministerial Association</td>
<td>287</td>
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<tr>
<td>MDHHS Diaper Bank</td>
<td>20,139</td>
</tr>
<tr>
<td>Michigan Balance of State CofC</td>
<td>1,904</td>
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<tr>
<td>MSHDA Coordinated Entry System Services (HUD)</td>
<td>24,654</td>
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<tr>
<td>MSHDA CRF COVID Emergency Rental Assistance (CERA)</td>
<td>5,700,857</td>
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<tr>
<td>MSHDA Emergency Housing Voucher</td>
<td>4,046</td>
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<tr>
<td>MSHDA Emergency Solutions Grant</td>
<td>242,655</td>
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<td>MSHDA Emergency Solutions Grant - CARES (COVID-19)</td>
<td>581,961</td>
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<tr>
<td>Senior Companion Program - Corporation for National Service</td>
<td>81,587</td>
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<tr>
<td>Senior Companion Program - Michigan Aging &amp; Adult Services Agency</td>
<td>83,096</td>
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<tr>
<td>Supportive Services for Veterans Families</td>
<td>225,262</td>
</tr>
<tr>
<td>Threshold Academy Scholarship Fund</td>
<td>291</td>
</tr>
<tr>
<td>The Emergency Food Assistance Program</td>
<td>23,959</td>
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<tr>
<td>The Emergency Food Assistance Program - Build Back Better – CARES (COVID-19)</td>
<td>1,483</td>
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<tr>
<td>Veterans Support Fund</td>
<td>1,671</td>
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<td>Walk for Warmth</td>
<td>13,427</td>
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<tr>
<td>Weatherization</td>
<td>412,601</td>
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<tr>
<td>Weatherization - Deferral Reduction</td>
<td>23,602</td>
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<tr>
<td>Weatherization - Energy Optimization</td>
<td>11,126</td>
</tr>
<tr>
<td>Weatherization - LIHEAP</td>
<td>658,283</td>
</tr>
</tbody>
</table>

**TOTAL** | **$21,832,132**
Financial Highlights (cont’d)

FUNDING SOURCES

Consumers Energy
Corporation for National & Community Service
Donations from Area Businesses & Individuals
DTE Foundation
Extruded Aluminum Corporation
Greenville Area Community Foundation
Greenville Optimist Club
HomeWorks Tri-County Electric People Fund
Ionia County Intermediate School District
Isabella County Ministerial Association
Knights of Columbus
Meijer, Inc.
Michigan Aging & Adult Services Agency
Michigan Balance of State CofC
Michigan Court Appointed Special Advocates (CASA)
Michigan Department of Education
Michigan Department of Health & Human Services
Michigan State Housing Development Authority
Mid Michigan Community Action Agency
Montcalm County
Montcalm County Juvenile Court
Smiles for Life Foundation
The Salvation Army
U.S. Department of Health & Human Services
U.S. Department of Homeland Security
U.S. Department of Housing & Urban Development
United Way of Gratiot and Isabella Counties
United Way of Montcalm and Ionia Counties

ACRONYMS

CARES - Coronavirus Aid, Relief, and Economic Security
CofC - Continuum of Care
COVID-19 - Coronavirus Disease 2019
CRF - Coronavirus Relief Fund
CRRSA - Coronavirus Response and Relief Supplemental Appropriations
HUD - Housing & Urban Development
LIHEAP - Low Income Home Energy Assistance Program
MDHHS - Michigan Department of Health & Human Services
MSHDA - Michigan State Housing Development Authority
Montcalm CASA prioritized community engagement while strengthening and building collaborative partnerships during this program year. We hosted 9 guest speakers at monthly CASA volunteer meetings during 2022 to provide relevant training and foster alliances. We participated in 16 community events and speaking opportunities to explain and promote the services we offer.

Montcalm CASA transitioned to the data management system, Optima, to ease data entry, increase accuracy in reporting, and to strengthen our ability to make data-driven decisions. Further, Optima allows volunteers to electronically submit time logs and reports, to access case details, and more effectively communicate with CASA staff securely. This program has helped us become a more efficient and effective team, to work towards a paperless and digital case management system.

Montcalm CASA has offered remote options as a choice for all volunteer meetings and trainings and has utilized remote court hearings for volunteers, as necessary. Remote hearings have greatly increased parental involvement and participation in hearings, alleviating the burden of transportation issues and inflexible work schedules. We find this post pandemic solution to be highly effective and have made sure to support our volunteers and families as they adapt to this creative way to use technology.
Successful Outcomes:

“Sally” was a child who was removed from her mother at birth and placed in a foster care home. Our CASA Volunteer “Wendy” was assigned just days after this child’s birth. Throughout this case Sally’s mother worked hard to complete her case service obligations and showed dedication and perseverance in rectifying the issues that caused her daughter to be removed from her care. Sally’s mother needed additional support to achieve tasks and embraced all the help given to her by her lawyer, her caseworker, and also our CASA Volunteer. Our CASA volunteer became a trusted source of support and an unfailing mentor. Sally’s mother was able to successfully rectify the issues she struggled with and, after a year and six months of hard work, was ultimately able to provide a safe and secure permanent home for Sally to return home to. Our CASA volunteer Wendy is still a support person for Sally and her mother, providing advice and assistance when she is needed.

Montcalm CASA partnered with United Way and Flat River Group LLC to receive 7 bikes donated for CASA children who did not have a bike. CASA then partnered with Lakeview High School and Mr. Orr’s Science of the Trades class to have the bikes assembled and ready for CASA volunteers to deliver to children.

A local quilt maker donated hand-made quilts for our CASA children, and volunteers were able to gift these to children, often at their very first visits with them. This has been a heartfelt way for children to know they are loved and cared about right from the initial visit. We continue to be grateful for the many ways our community steps forward to help CASA children feel loved and important during a very difficult time in their lives.
Montcalm CASA collaborated with many different organizations and participated in as many community events as possible to help promote our program and the services we offer.
Operating Highlights

Community Services and Housing

The Community Services and Housing Department works with households to provide options to solve their emergency shelter, food, utility, and housing needs. The Community Services Block Grant (CSBG) helps to support these efforts by providing funding to support programs that work to resolve crisis and increase self-sufficiency by building stronger communities. Housing and Emergency Shelter funding is provided by HUD, MSHDA, MDHHS, and the Salvation Army. Thanks to a partnership with Mid Michigan Community Action Agency, EightCAP is able to provide specific Veteran Housing assistance and the Commodity Supplemental Food Program.

| 443 | Identified Community Partners |
| 31  | Veteran Households were assisted with $63,709 in assistance with the SSVF Program |
| 1,034 | Unduplicated households avoided eviction |
| 67,515 | Volunteer hours were donated to the Agency |
| 5,067 | Housing Hotline calls were addressed |
| 262 | Households received Emergency Shelter Services |
| 72 | Non-Veteran Households in crisis were assisted with $269,560 in rental assistance |
| $10,369,048 | Provided in emergency rental assistance |
| $244,299 | Provided in utility assistance |
Housing Program Successful Outcome

EightCAP’s housing programs are designed to set households up for success by helping them through their crisis and assisting them in becoming self-sufficient. Tracy took the program seriously and worked to make a better life for her family.

Tracy was in the EightCAP Consolidated Rapid Rehousing (CRH) Program working with Housing Resource Specialist Kaylan for almost a year. While completing her program exit interview, Tracy shared that she has made tremendous improvement in 12 months.

Tracy was in the shelter when she was enrolled in the program. Tracy has lived in her apartment since April 7, 2022, but shared that she struggled with the transition from being in the shelter (where basic things like toilet paper is provided for you) to becoming solely independent.

Prior to leaving the homeless shelter, Tracy had purchased a vehicle but needed to have her driver’s license re-instated before she could legally drive the vehicle. She accomplished that by the beginning of May 2022. After moving in, she secured a job in early May 2022 so she could pay some expenses including the electric bill, while EightCAP helped with rental assistance. The vehicle enabled her to drive to and from work, helping her to become self-sufficient.

When MSHDA began paying a percent of her rent in September 2022, Tracy became responsible for $219 a month in rent. Tracy was concerned that the amount was too high. She was stressing each month to make her portion of the rent payment plus other bills. However, just six months later, Tracy expressed that since beginning her new job in home health care, she worries less because she is able to earn more money. Her budgeting skills enabled her to have money left over after paying all her bills last month. Tracy said, "I am happy and proud of myself."

Tracy expressed that she has learned so much about herself throughout this entire process. "Everything I thought I couldn't do, I did. Things are so much better for me and my kids!"
Operating Highlights

Foster Grandparents

❖ 57 low-income persons aged 55 or better served as volunteers in EightCAP’s Foster Grandparent Program.

❖ 433 children received supportive, one-on-one mentoring through the Foster Grandparent Program.

❖ 36 local school classrooms, preschools, and Head Start programs housed Foster Grandparents.

❖ 990 children benefitted from intergenerational programming.

Senior Companions

❖ 24 low-income persons aged 55 or better served as volunteers in EightCAP’s Senior Companion Program.

❖ 145 older adults with varying needs were provided companionship to maintain independence through the Senior Companion Program.

❖ The residents of 3 nursing homes are also receiving the benefit of the Senior Companion Program with weekly visits from several volunteers.

❖ 30 older adults that are still not wanting in-person visits are receiving phone calls through our Telephone Reassurance Program.
EightCAP, Inc. is a Community Action Agency designated to serve the counties of Gratiot, Ionia, Isabella, and Montcalm in the central portion of the lower peninsula of Michigan. EightCAP operates Head Start and Early Head Start programming within the boundaries of these four counties and the Ionia County Intermediate School District (ICISD), Montcalm Area Intermediate School District (MAISD), and the Gratiot-Isabella Regional Education Service District (GIRESD). Additionally, EightCAP offers Early Head Start center-based programming in Clinton County.

**Head Start**
- 4 Counties (Gratiot, Ionia, Isabella, Montcalm)
- 17 Sites
- 30 Classrooms (22 full-day, 8 part-day)
- Funded Enrollment: 631
- Average Monthly Enrollment: 88%

**Early Head Start**
- 5 Counties (Clinton, Gratiot, Ionia, Isabella, Montcalm)
- 4 Sites
- 4 Full-Day Classrooms
- 20 Home Visitors
- Funded Enrollment: 268
- Average Monthly Enrollment: 91%

*Cumulative Enrollment = 1147

**Eligibility by Type**
- Income <100% of FPL
- Receipt of public assistance
- Status as a foster child
- Status as homeless
- Eligibility based on need
- Income between 100% - 130% of FPL
Head Start views school readiness as children possessing the skills, knowledge, and attitudes necessary for success in school and for later learning and life. Positive early learning environments that include relationships based on trust, encouragement, and appropriate expectations throughout the five central domains: Approaches to Learning; Social and Emotional Development; Language and Literacy; Cognition; and Perceptual, Motor, and Physical Development, are critical elements of school readiness.

EightCAP’s school readiness goals are aligned with the Head Start Early Learning Outcomes Framework (HSELOF), the Michigan Early Childhood Standards for Quality Prekindergarten, Creative Curriculum for Preschool, and Creative Curriculum for Infants, Toddlers, and Twos. The following chart illustrates the percentage of Head Start and Early Head Start children that met or exceeded the program’s school readiness goals in each of the five central domains in 2020-21.

<table>
<thead>
<tr>
<th>Central Domains</th>
<th>EightCAP, Inc. School Readiness Goals</th>
<th>Early Head Start</th>
<th>Head Start</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approaches to Learning</td>
<td>Children and families will engage in learning to acquire knowledge, learn new skills, and achieve goals.</td>
<td>97%</td>
<td>94%</td>
</tr>
<tr>
<td>Social and Emotional Development</td>
<td>Children and families will express, recognize, and manage their own emotions in order to create and sustain positive relationships with others.</td>
<td>96%</td>
<td>92%</td>
</tr>
<tr>
<td>Language and Literacy</td>
<td>Children will expand their receptive and expressive language to establish a foundation for reading and writing.</td>
<td>91%</td>
<td>90% (Language) 88% (Literacy)</td>
</tr>
<tr>
<td>Cognition</td>
<td>Children will experiment with the world around them in order to gain complex cognitive abilities, including mathematic strategies and emerging scientific reasoning skills.</td>
<td>92%</td>
<td>84%</td>
</tr>
<tr>
<td>Perceptual, Motor, and Physical Development</td>
<td>Children will enhance their well-being by exploring their environment and investigating objects in the world around them.</td>
<td>98%</td>
<td>98%</td>
</tr>
</tbody>
</table>
The Positive Solutions for Families parenting curriculum utilizes the Pyramid Model for supporting social emotional competence in infants and young children. The curriculum consists of a series of six modules, developed by the Center on the Social Emotional Foundations for Early Learning (CSEFEL), focused on promoting children's social and emotional skills, understanding problem behavior, and using positive approaches to help children learn appropriate behavior.

90% of families reported they have used information from the curriculum.

➢ “My oldest is feeling more heard since I have been paying attention to his feelings more.”
➢ “I find that talking about what is going on helps me calm down and not bring negative emotions on to my son.”
➢ “I really enjoyed hearing from other parents on how they deal with big emotions.”
➢ “The sessions help me understand the ‘why’ behind what my children do.”
➢ “It has helped me to think from the perspective of my children. I am better understanding their emotions and needs and wants.”

Additional Highlights

• 1,022 volunteers provided valuable services to the 0-5 Head Start program.
• 44 parent events were planned using Family Partnership data including:
  o 30 Parenting Skills Sessions
  o 8 Life Skills Education Events
  o 6 Kinship Support Sessions
• 84 families received parenting education services.
• 175 fathers/father figures engaged in family goal setting.
Health & Wellness

- 99% of children and pregnant women have health insurance.
- 99% of children have an ongoing source of continuous, accessible...
- 84% of children have continuous, accessible dental care.

Additional Information

- Participation in the Child and Adult Care Food Program (CACFP) allowed for the provision of the following meals.
  - 43,958 Breakfasts
  - 53,543 Lunches
  - 42,381 Snacks
- 84 participants were served by the Mental Health Coordinator (HS) or Mental Health Consultant (EHS).
### Funding Received & Monitoring

#### Funding Received (Fiscal Year 10/1/21 – 9/30/22)

<table>
<thead>
<tr>
<th>U.S. Department of Health &amp; Human Services</th>
<th>HS/EHS Annual Grant</th>
<th>HS/EHS CRRSA Grant</th>
<th>HS/EHS ARP Grant</th>
<th>Total Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Head Start Program Operations</td>
<td>$7,009,541</td>
<td>65.5%</td>
<td>$113,866</td>
<td>91.9%</td>
</tr>
<tr>
<td>- Head Start Training &amp; Technical Assistance</td>
<td>$73,774</td>
<td>0.7%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>- Early Head Start Program Operations</td>
<td>$3,072,947</td>
<td>28.7%</td>
<td>$10,000</td>
<td>8.1%</td>
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<tr>
<td>- Early Head Start Training &amp; Technical Assistance</td>
<td>$40,863</td>
<td>0.4%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>- Head Start/Early Head Start Program Income</td>
<td>$3,621</td>
<td>0.03%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Funds Received U.S. DHHS</strong></td>
<td>$10,200,746</td>
<td>95.3%</td>
<td>$123,866</td>
<td>100.0%</td>
</tr>
<tr>
<td>U.S. Department of Agriculture - CACFP</td>
<td>$371,073</td>
<td>3.5%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Michigan Department of Education - GSRP</td>
<td>$134,416</td>
<td>1.3%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Funds Received (10/1/21 - 9/30/22)</strong></td>
<td>$10,706,235</td>
<td>100%</td>
<td>$123,866</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Head Start/Early Head Start Non-Federal Match**

- **Donated Services & Materials**
  - $2,044,366

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**Office of Head Start Monitoring Review**

* (3/21/22 – 3/25/22)

The Office of Head Start conducted a Focus Area Two (FA2) review in March 2022. The HS/EHS program was found to be in compliance with all Federal requirements as outlined in the Head Start Program Performance Standards and the Head Start Act. Additionally, strengths were identified in several areas of the review including Program Management and Governance, Education and Child Development, Health Services, Family and Community Engagement, ERSEA, and Fiscal Infrastructure.

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**Independent Audit**

* (Year Ending September 30, 2022)

An independent audit, completed by Rehmann Robson, for the year ending September 30, 2022, resulted in an unmodified opinion. This audit provides assurance that the financial statements are free of material misstatement and reviews the internal control over financial reporting for compliance with certain provisions of laws, regulations, contracts, and grant agreements. The annual Agency audit revealed solid administrative and fiscal management practices over financial statements and federal awards. No deficiencies or instances of noncompliance were found.
## FY 2022 Budget (1/1/22 – 12/31/22)
### U.S. Department of Health & Human Services

<table>
<thead>
<tr>
<th>Head Start/Early Head Start</th>
<th>Budget Period (1/1/22 – 12/31/22)</th>
<th>HS/EHS CRRSA Grant</th>
<th>HS/EHS ARP Grant</th>
<th>Total Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>HS/EHS Annual Grant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel - Salaries &amp; Wages</td>
<td>$6,533,699</td>
<td>61.8%</td>
<td>$0</td>
<td>0.0%</td>
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<tr>
<td>Fringe Benefits</td>
<td>$2,322,843</td>
<td>22.0%</td>
<td>$0</td>
<td>0.0%</td>
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<tr>
<td>Contracted Services</td>
<td>$284,849</td>
<td>2.7%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Occupancy/Telephone &amp; Internet</td>
<td>$569,825</td>
<td>5.4%</td>
<td>$108,400</td>
<td>38.5%</td>
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<tr>
<td>Supplies</td>
<td>$156,199</td>
<td>1.5%</td>
<td>$26,446</td>
<td>9.4%</td>
</tr>
<tr>
<td>Equipment</td>
<td>$50,000</td>
<td>0.5%</td>
<td>$146,560</td>
<td>52.1%</td>
</tr>
<tr>
<td>Travel</td>
<td>$458,763</td>
<td>4.3%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Staff Development</td>
<td>$68,053</td>
<td>0.6%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Other</td>
<td>$131,174</td>
<td>1.2%</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$10,575,405</td>
<td>100%</td>
<td>$281,406</td>
<td>100%</td>
</tr>
</tbody>
</table>

| Head Start/Early Head Start Non-Federal Match | $0 | $0 | $0 | $0 |

### Acronyms

**ARP:** American Rescue Plan (COVID-19 Funding)

**CACFP:** Child and Adult Care Food Program

**CRRSA:** Coronavirus Response and Relief Supplemental Appropriations Act (Covid-19 Funding)

**GSRP:** Great Start Readiness Program
Operating Highlights

Weatherization

❖ 52 homes were weatherized from October 1, 2021, to September 30, 2022, creating energy-efficiency savings for the individuals in those homes. Of the 52 homes:
   ✓ 26 homes were elderly occupied,
   ✓ 18 homes were disabled occupied, and
   ✓ 34 homes housed children.

❖ The program leveraged a total of $16,974 in energy rebates from Consumers Energy and DTE. These funds will be used to help weatherize homes that would have otherwise been deferred.

❖ The rising cost of materials continues to provide challenges to the program.

Client Feedback

Mr. Young stated, “The crew was always very professional, always on time, and very respectful of our belongings. The crew never complained when they needed to move items so they could do the work that they needed to do to make our home more efficient. The new furnace is working wonderfully and keeps the house warm with all the insulation that was added. The old electric was fixed and replaced. The asbestos was removed, making the house safer.” Mr. Young was very thankful for all the work that was done.

Mr. Roberson stated during our state monitoring that he had already noticed a reduction in his electric bill of around $100.
Organizational Integrity

- An independent audit completed by Rehmann Robson, for the year ending September 30, 2022, resulted in an unmodified opinion. This audit provides assurance that the financial statements are free of material misstatement and reviews the internal control over financial reporting for compliance with certain provisions of laws, regulations, contracts, and grant agreements. The annual Agency audit revealed solid administrative and fiscal management practices over financial statements and federal awards. No deficiencies or instances of noncompliance were found.

- According to the FY2021-2022 audited financial statements, EightCAP’s administrative expense amounted to 6.7% of total expense. As a result, 93.3% of total funding directly benefited the programs administered by the Agency.

- The accounting area changed to an electronic storage of monthly financial reports that are submitted to many different funding sources. These reports can now be viewed electronically whenever needed by all staff in the accounting department. This process will reduce staff time and paper usage.

- An EightCAP, Inc. Retirement Plan audit completed for the year ended December 31, 2021, showed no misstatements, adjustments, major changes, or testing issues.

- To modernize retirement plan benefits for employees, the Agency’s 403(b) Retirement Plan was terminated on April 30, 2022, and a new 401(k) Retirement Plan became effective May 1, 2022.
EightCAP, Inc. is an equal opportunity employer/program. Auxiliary aids and services available upon request for individuals with disabilities.